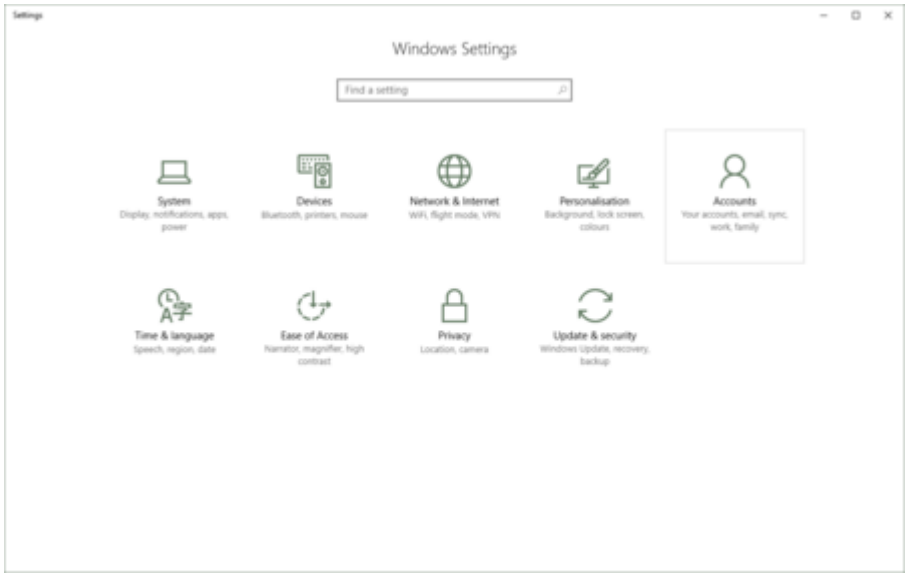
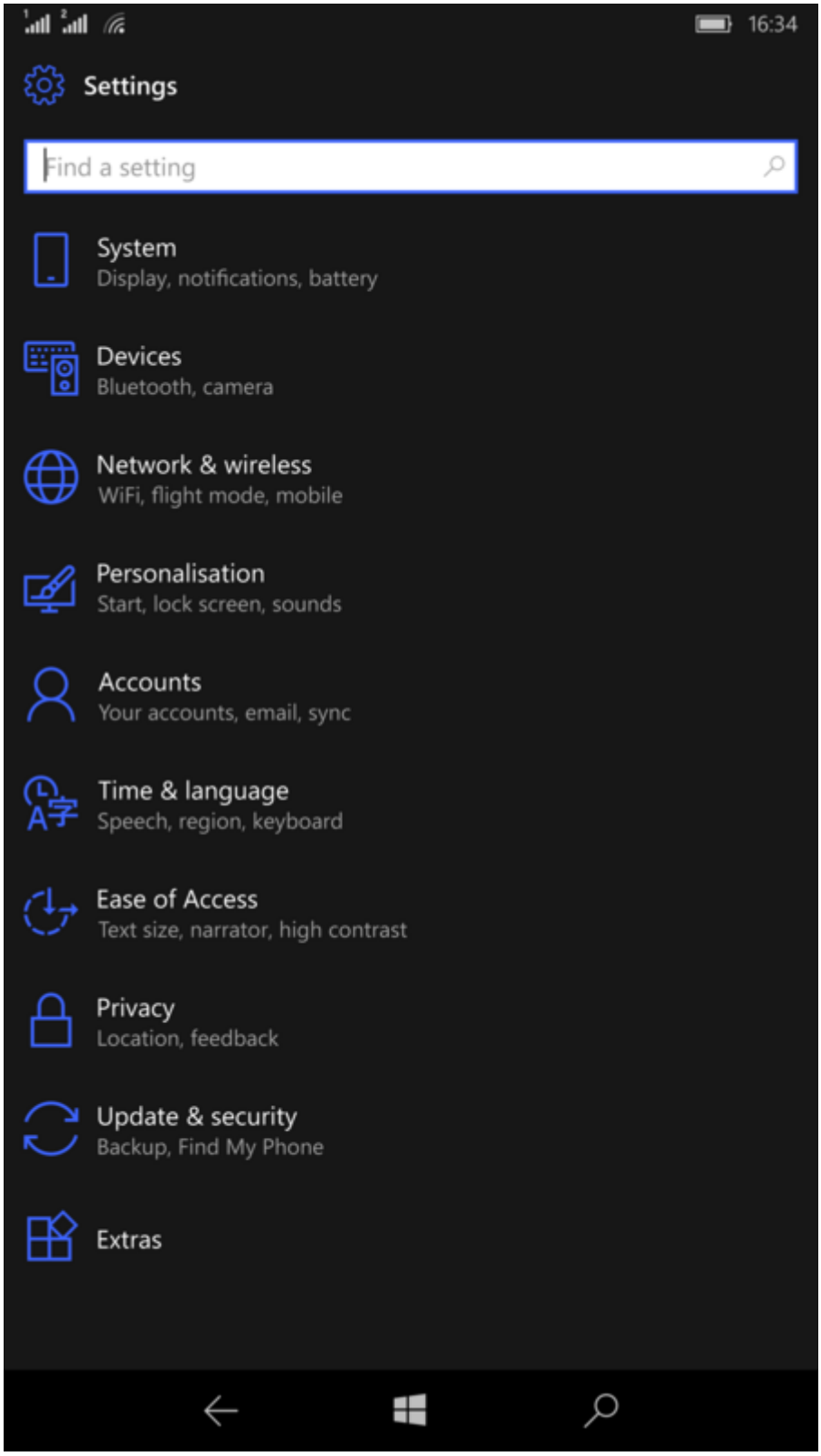
Read your Scintilla mail in default mail app on Windows 10

This manual is for default UWP mail app on Windows 10. Screenshots where taken on a Windows 10 desktop computer and Windows 10 mobile, the 'white' and 'black' images respectively.

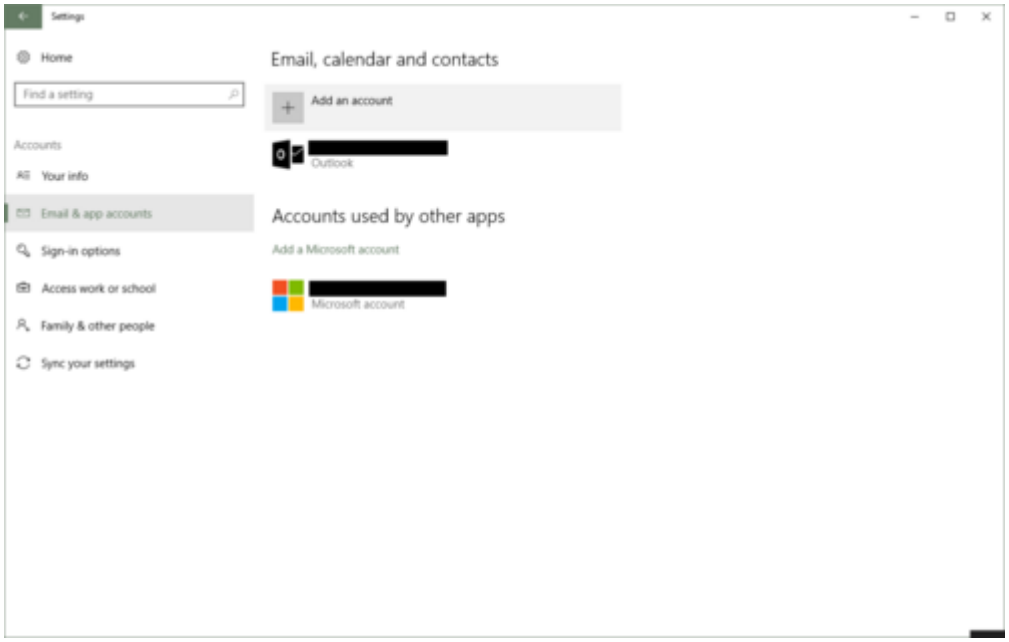
Currently it is not possible to read shared committee mail, only personal mail folders are visible.

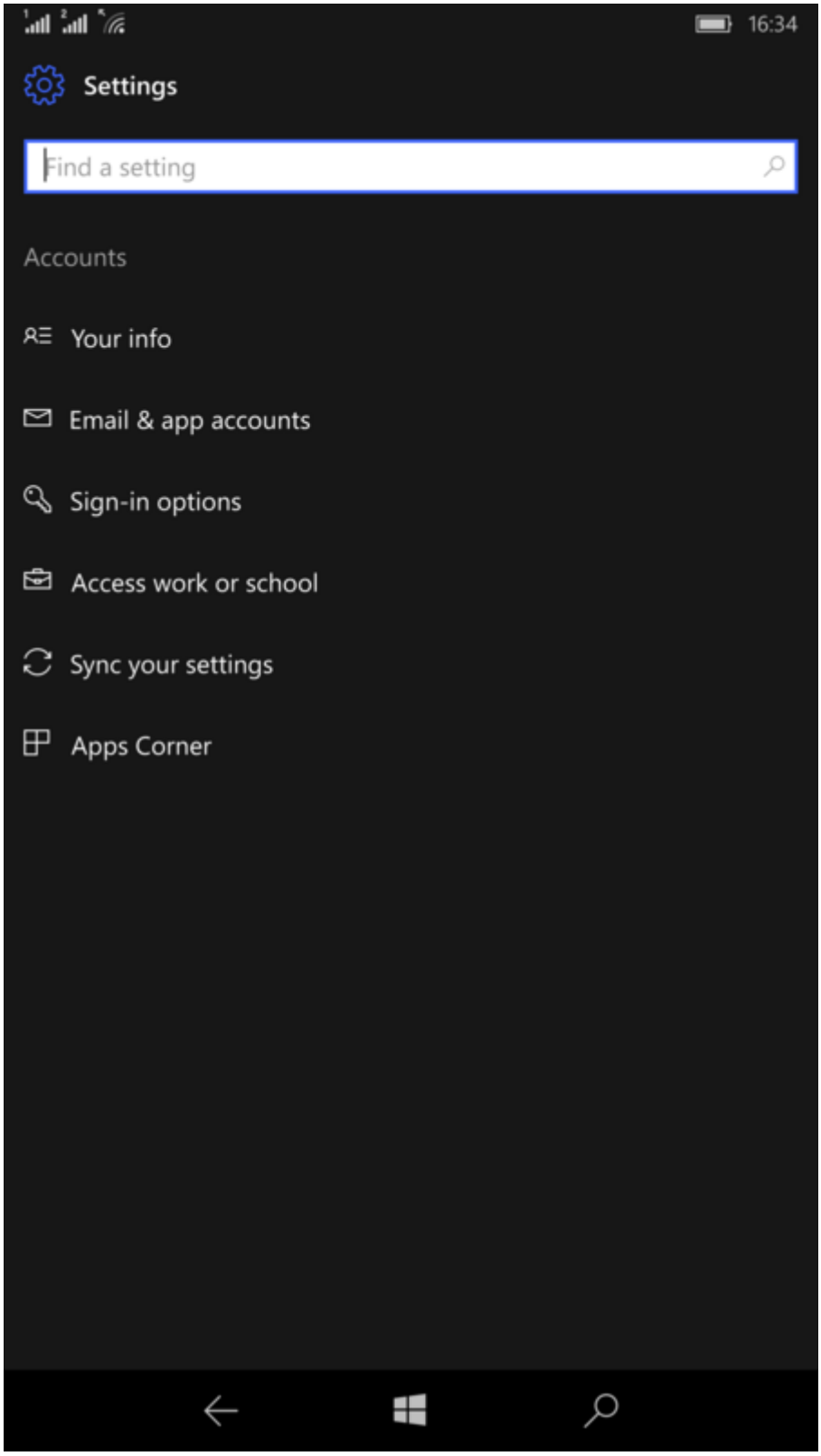
- Open Settings. Optionally via “Action Center” “All settings”

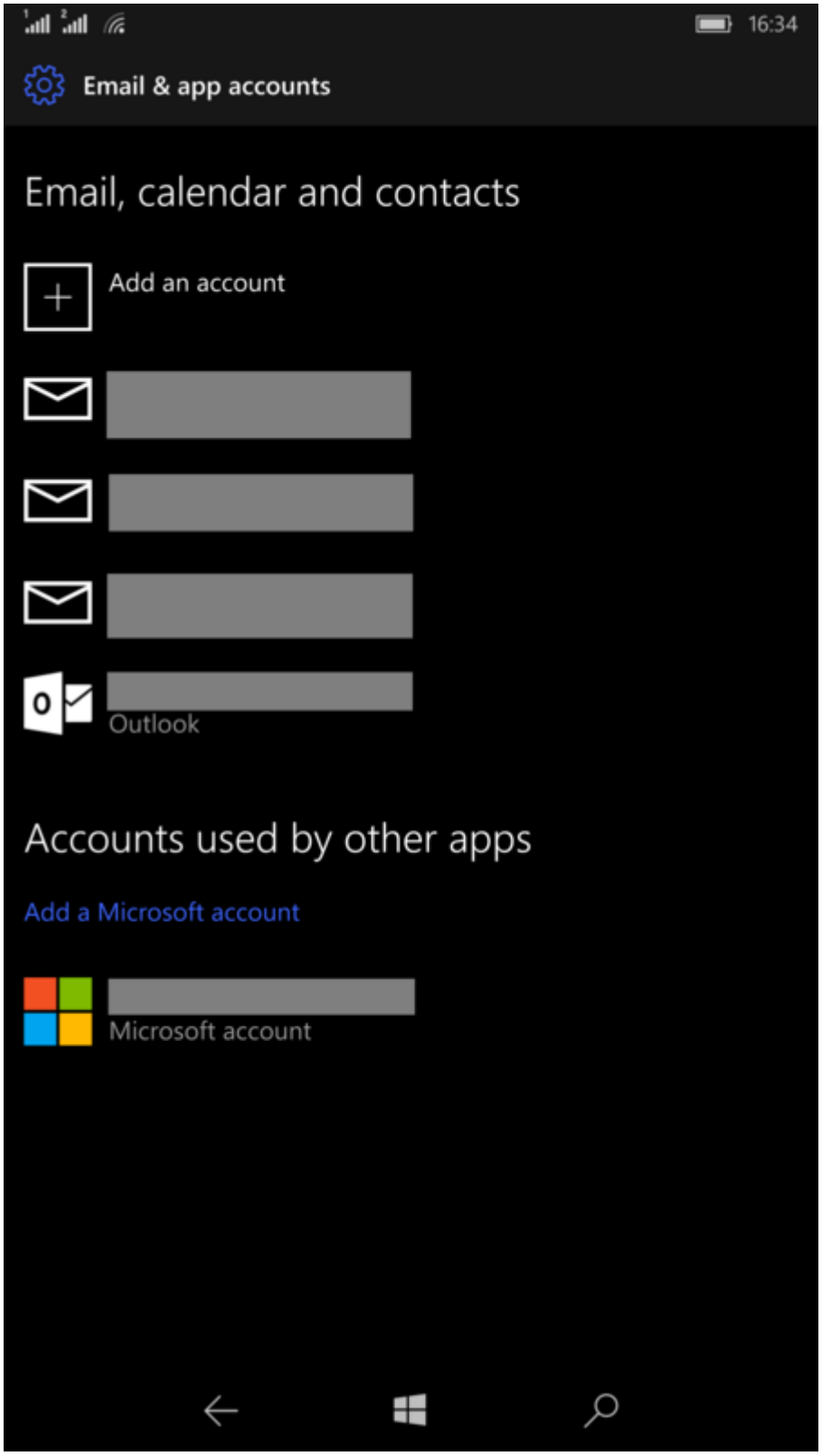




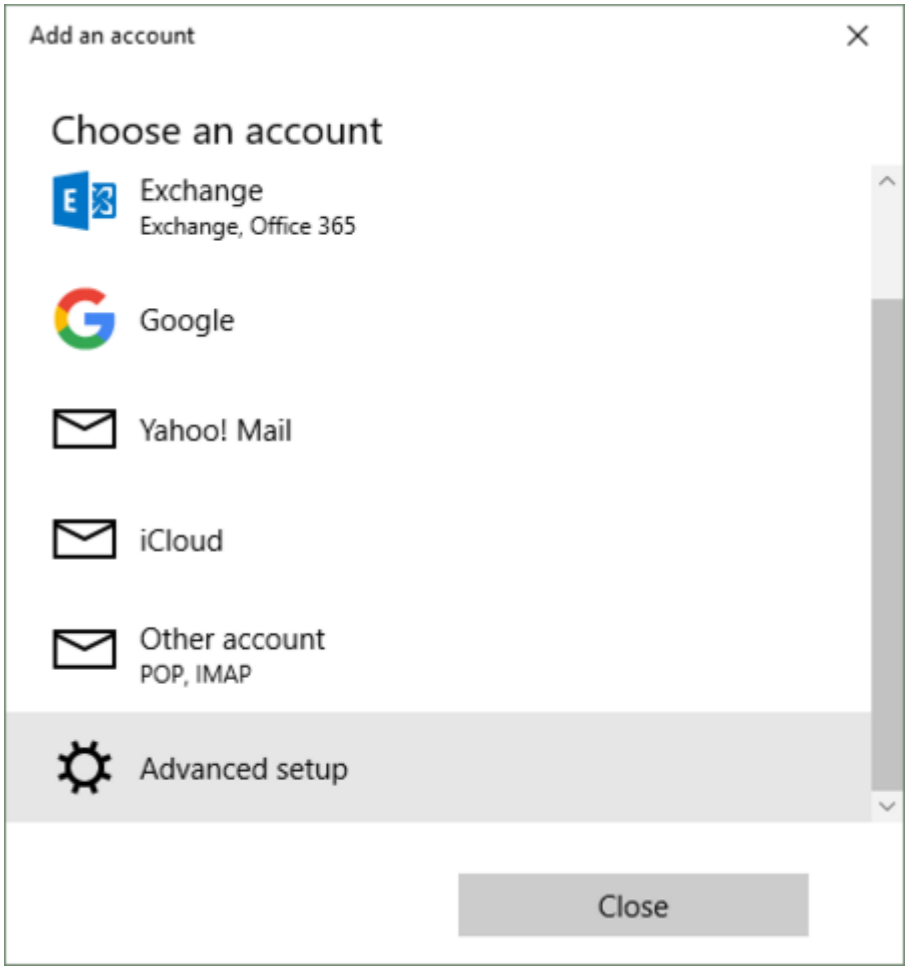
- Click on Accounts

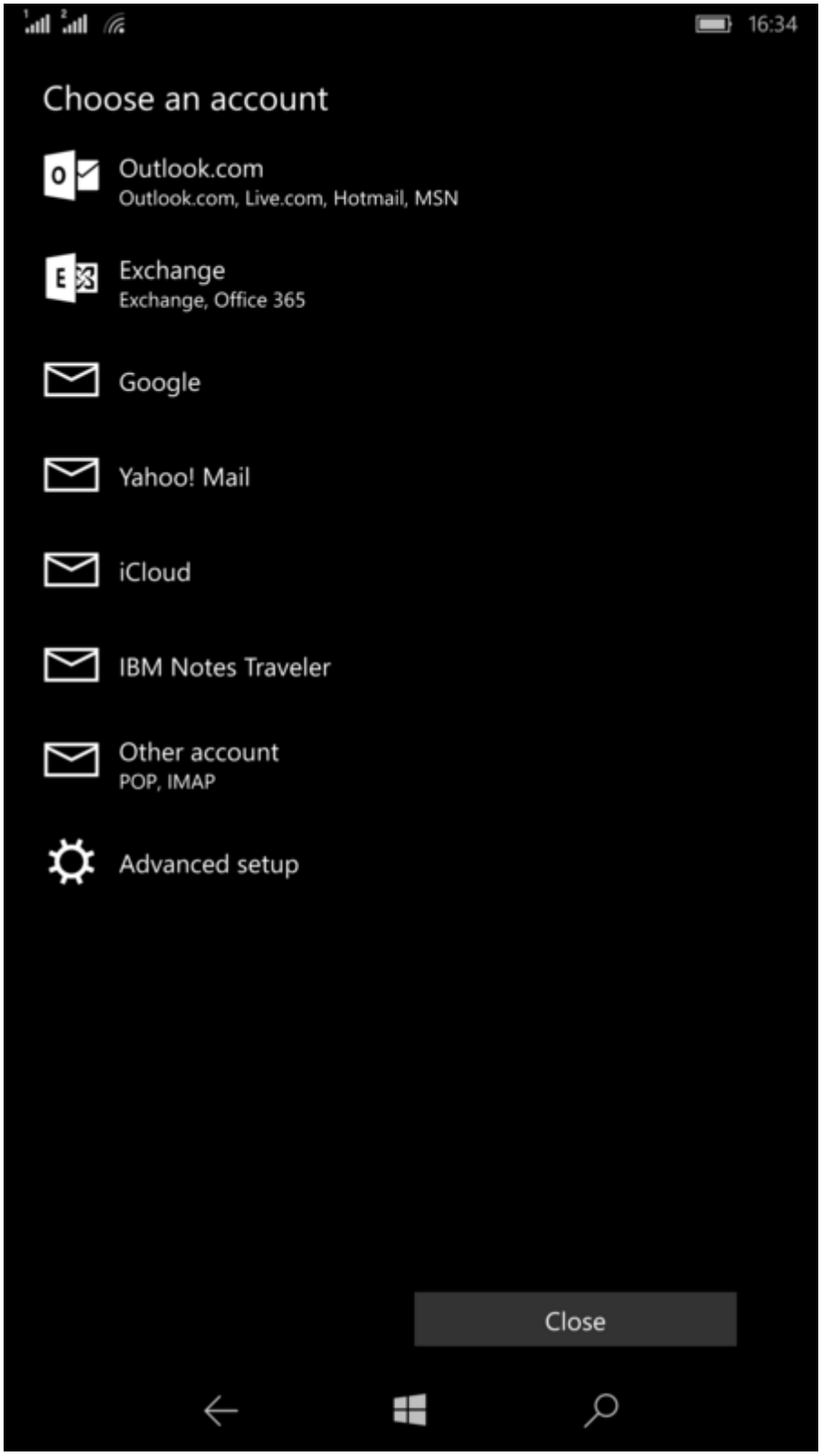

Settings
Home
Find a setting
Accounts
Your info
Email & app accounts
Sign-in options
Access work or school
Family & other people
Sync your settings
Email, calendar and contacts
Add an account
[redacted]
Outlook
Accounts used by other apps
Add a Microsoft account
[redacted]
Microsoft account


16:34
Settings
Find a setting
Accounts
Your info
Email & app accounts
Sign-in options
Access work or school
Sync your settings
Apps Corner

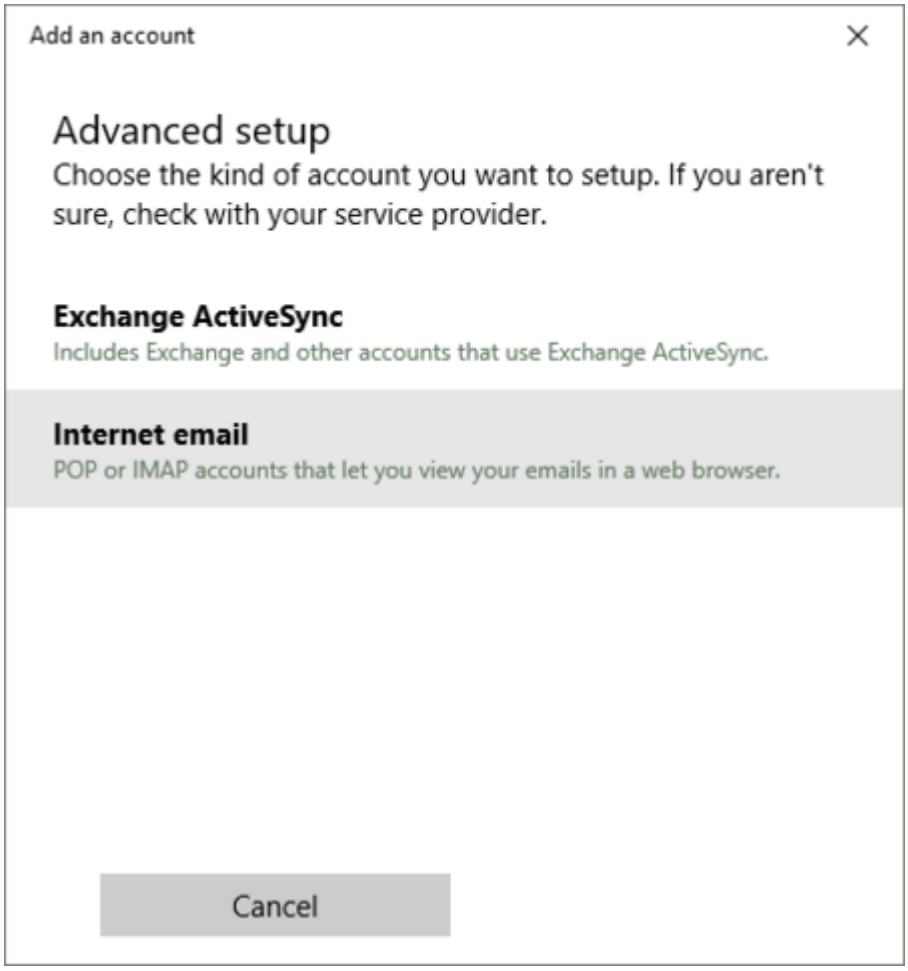


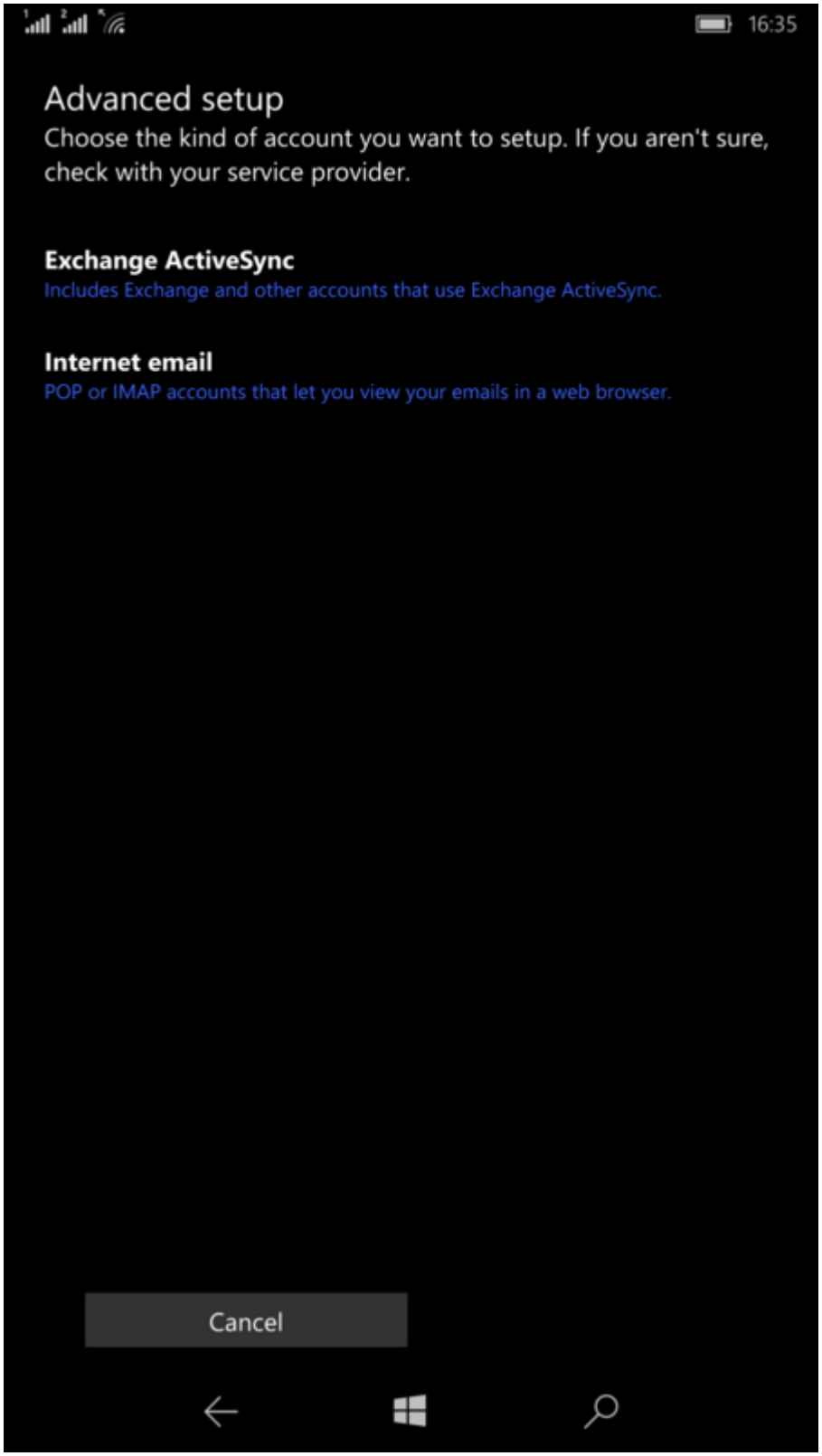
- Open the “Email & app accounts” tab and click “Add an account”


Add an account
Choose an account
Exchange
Exchange, Office 365
Google
Yahoo! Mail
iCloud
Other account
POP, IMAP
Advanced setup
Close

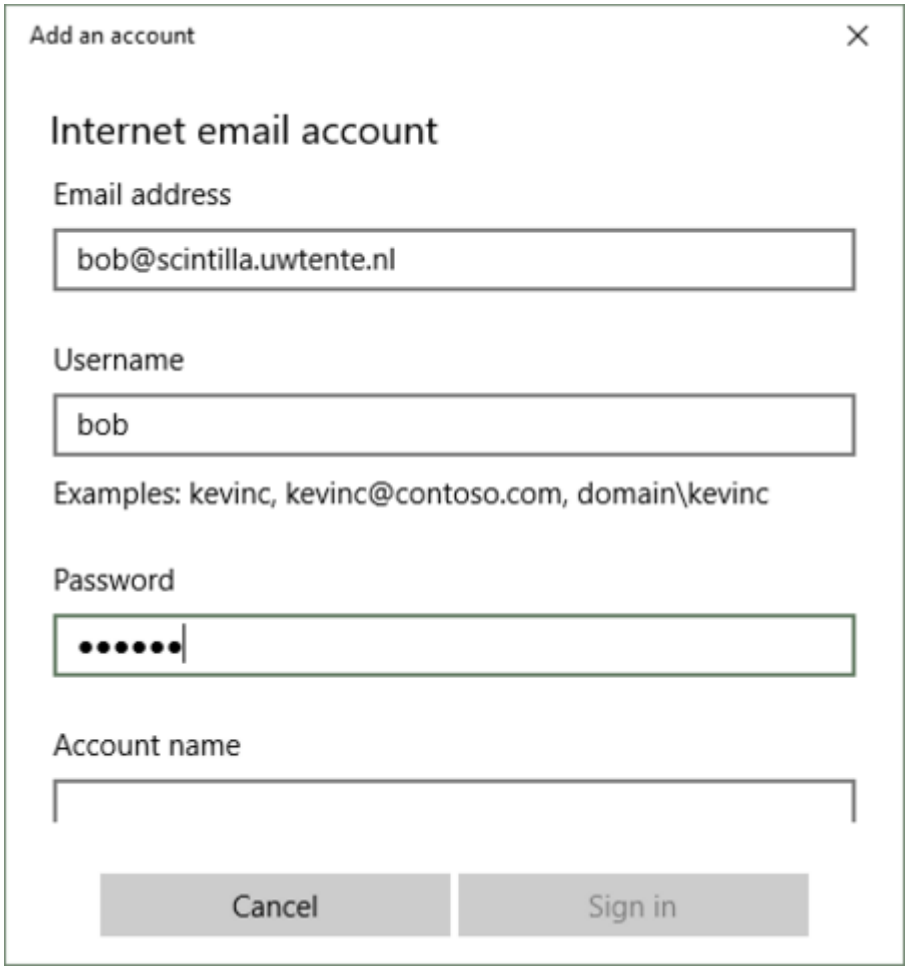


- Choose “Advanced setup”

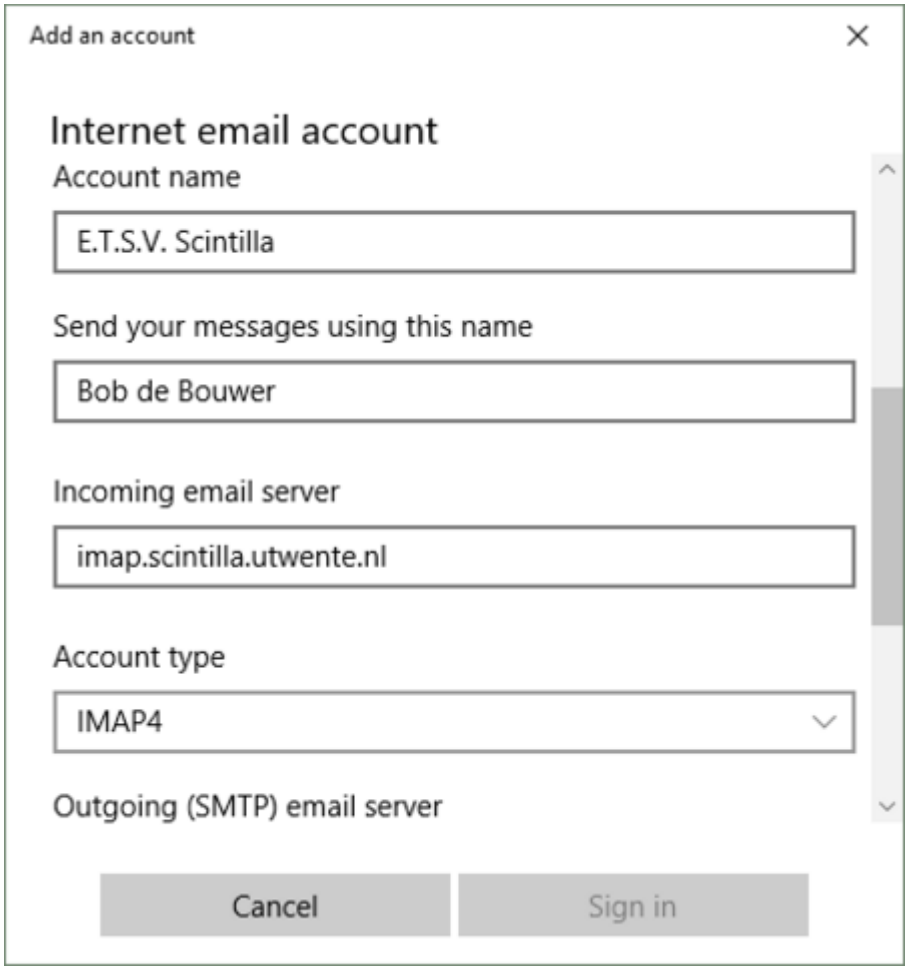

Add an account
Advanced setup
Choose the kind of account you want to setup. If you aren't sure, check with your service provider.
Exchange ActiveSync
Includes Exchange and other accounts that use Exchange ActiveSync.
Internet email
POP or IMAP accounts that let you view your emails in a web browser.
Cancel

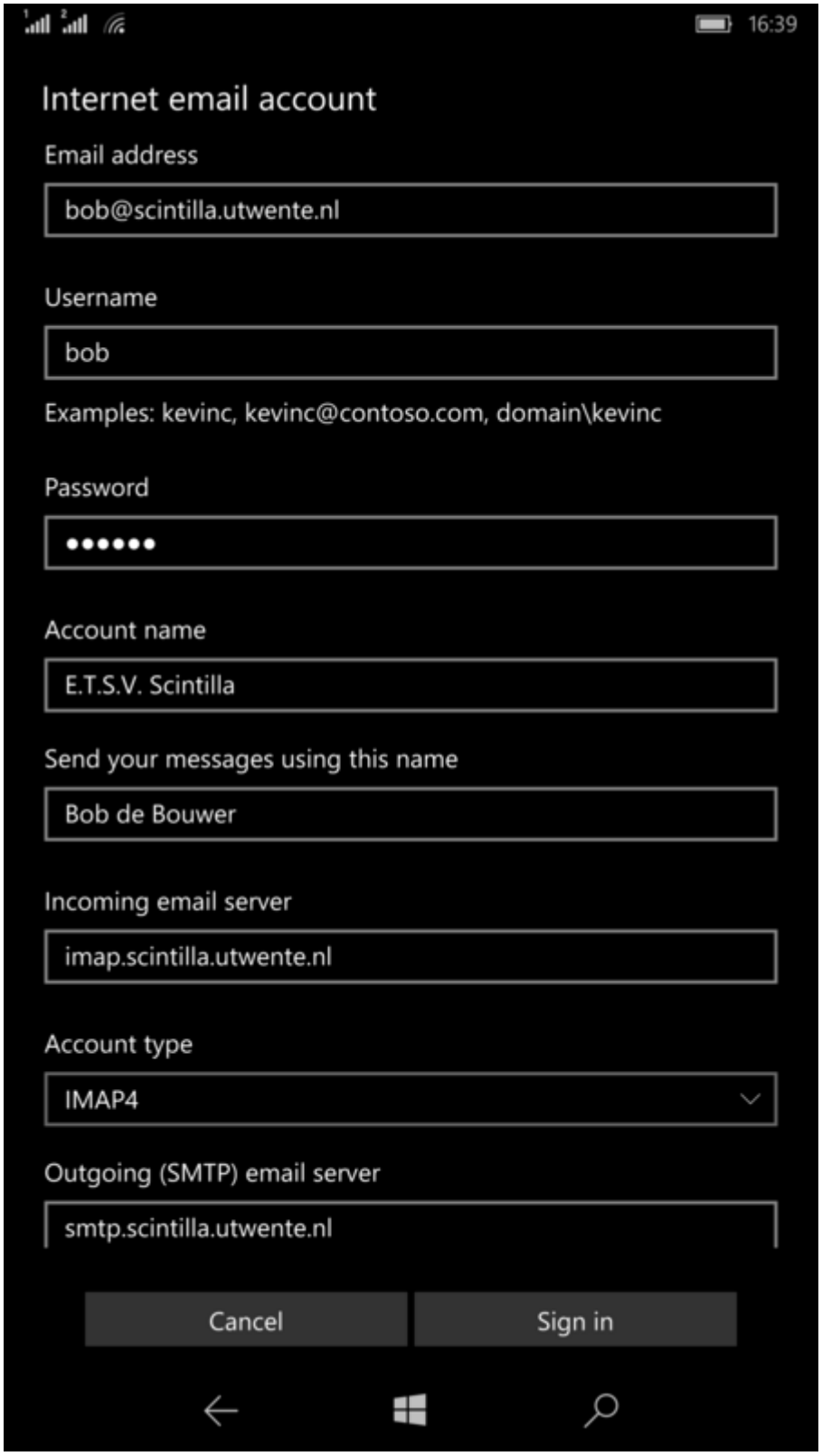


- Choose “Internet email”

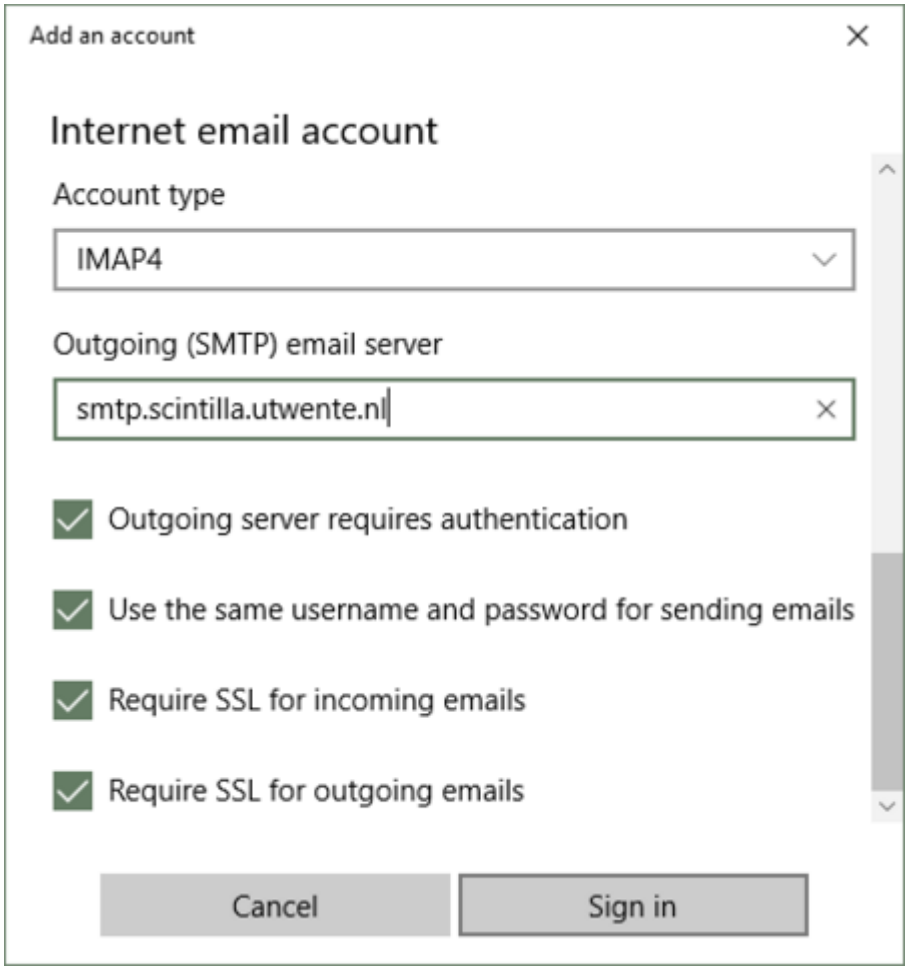


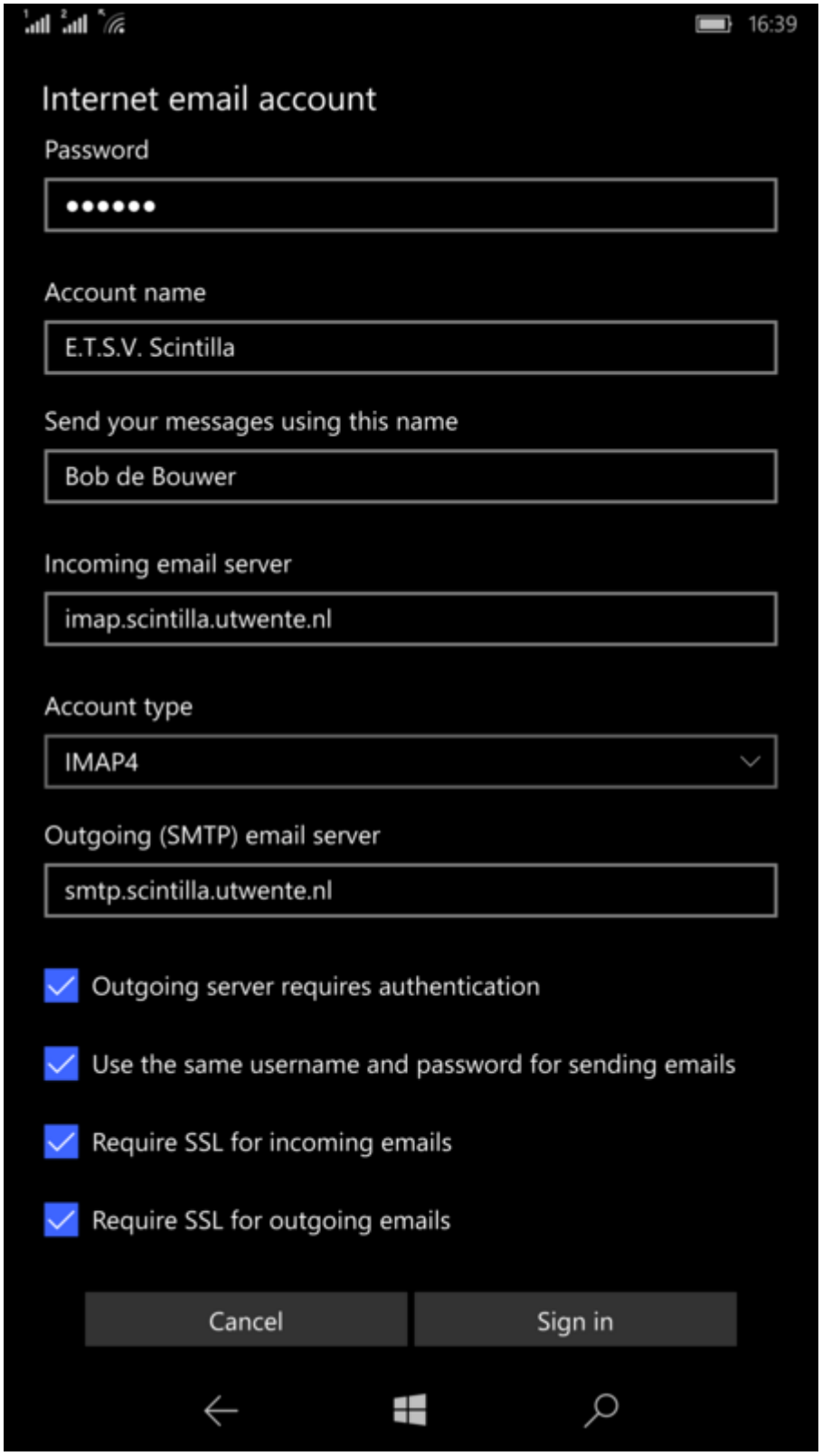
- Fill in your Scintilla e-mail address, Scintilla active member account name and password


Add an account
Internet email account
Account name
E.T.S.V. Scintilla
Send your messages using this name
Bob de Bouwer
Incoming email server
imap.scintilla.utwente.nl
Account type
IMAP4
Outgoing (SMTP) email server
Cancel
Sign in

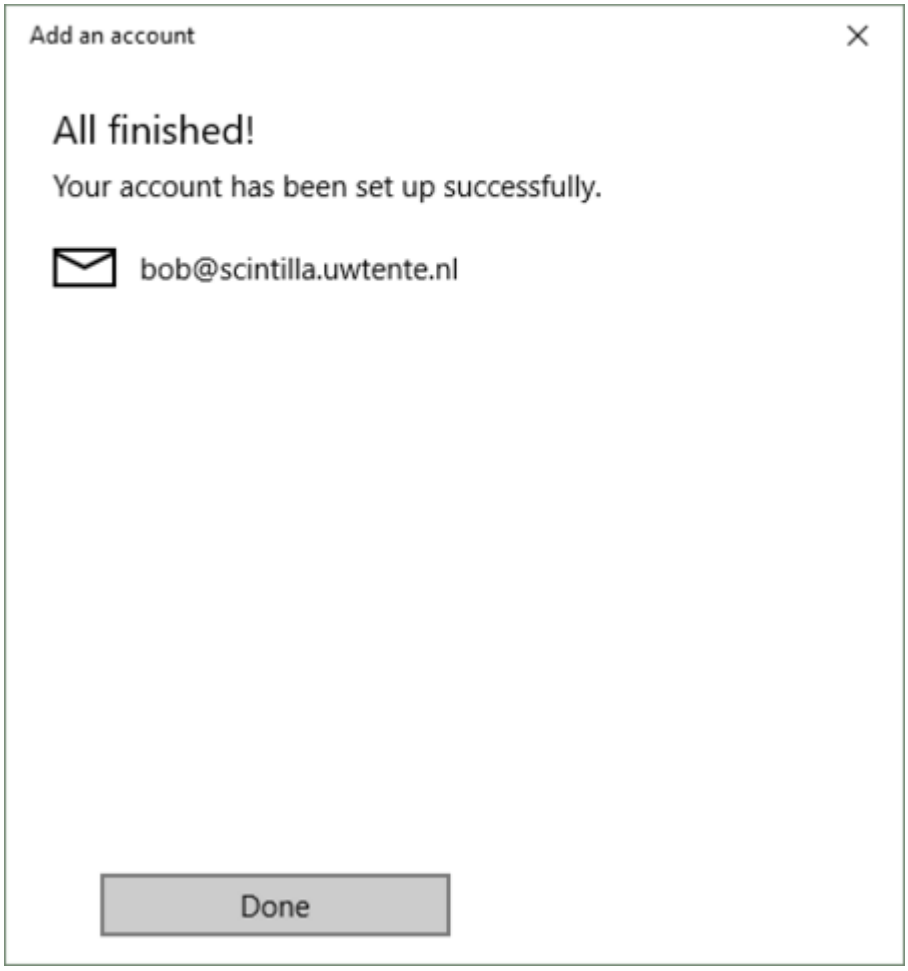


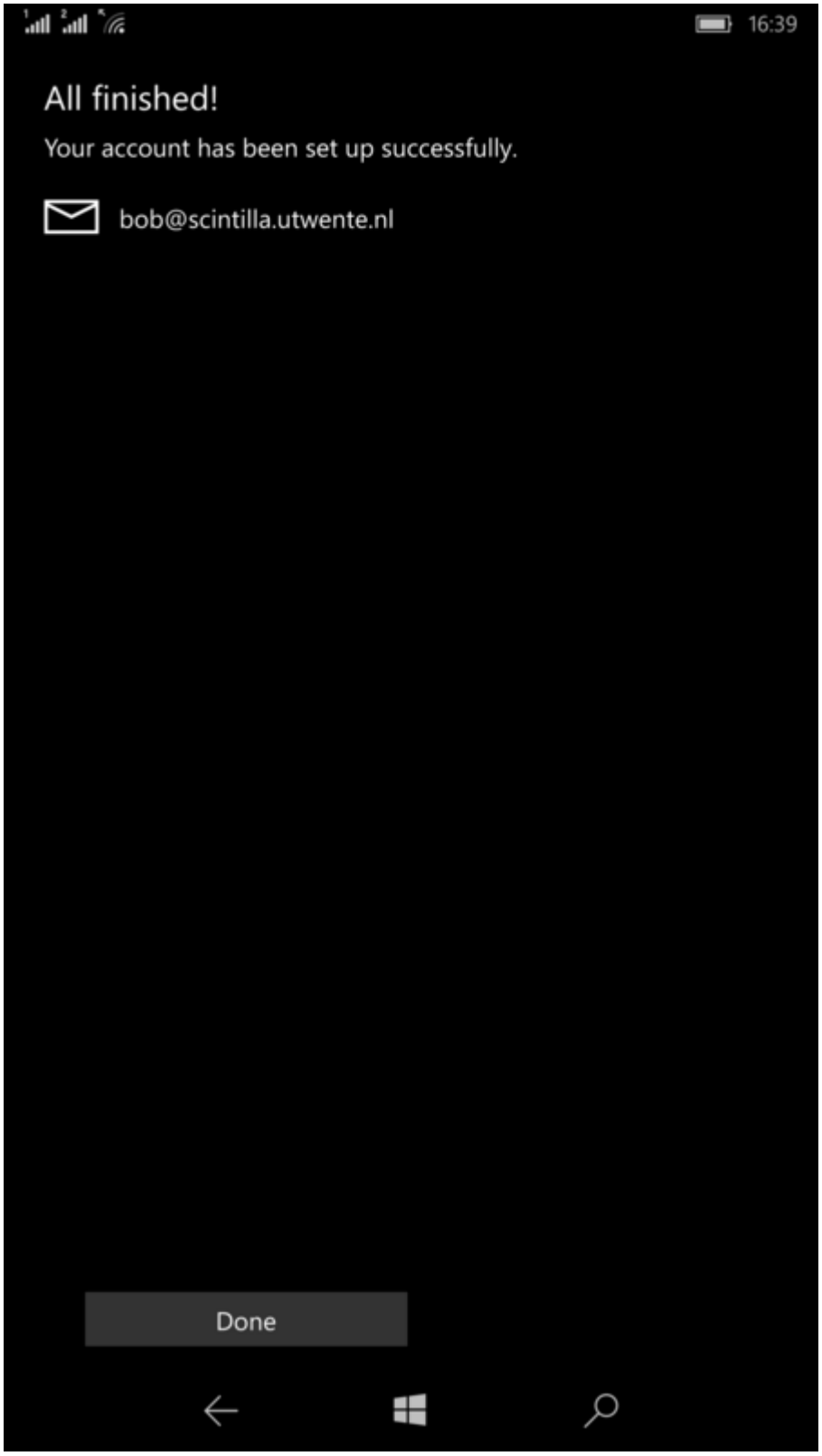
- For “Account name” choose the display name you want to associate with this email account in Windows.
- Incoming email server: imap.scintilla.utwente.nl
- Account type: IMAP4
- Outgoing (SMTP) email server: smtp.scintilla.utwente.nl


Add an account
Internet email account
Account type
IMAP4
Outgoing (SMTP) email server
smtp.scintilla.utwente.nl
Outgoing server requires authentication
Use the same username and password for sending emails
Require SSL for incoming emails
Require SSL for outgoing emails
Cancel
Sign in

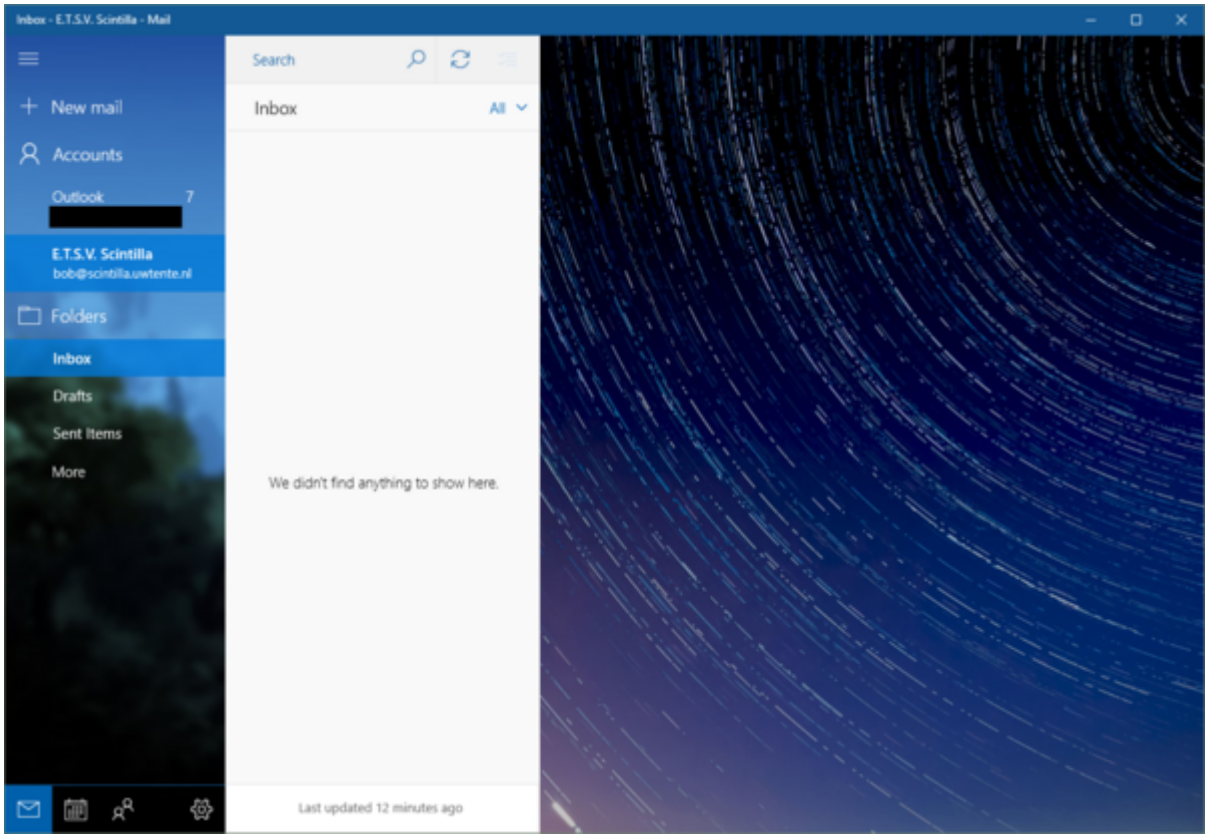


- Make sure that all checkboxes are marked as displayed. (“Outgoing server requires authentication”, “Use the same username and password for sending emails”, “Require SSL for incomming emails”, “Require SSL for outgoing emails”)
- Click “Sign in”


Add an account
All finished!
Your account has been set up successfully.
bob@scintilla.uwtente.nl
Done



- Click “Done”
- Now when you open the mail app you will see your Scintilla account, click “More” under “Folders” to see all your personale and committee email folders.



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Last update: **2016/11/20 12:12**